

Tax Help for International Students

2011 Income Tax Returns

The Volunteer Income Tax Assistance (VITA) Program is available to help **FIRST TIME** tax filers complete their 2011 federal and IN tax returns. If you have filed tax returns in previous years, please use GLACIER Tax Prep. You can access GLACIER Tax Prep through Glacier and most of your tax information will be automatically transferred to GLACIER Tax Prep. If you do not have access to Glacier, please contact the International Students and Scholars (ISS) Office for details on how to access GLACIER Tax Prep. ISS or Purdue's Tax Dept. will send an electronic notification to let you know when GLACIER Tax Prep is available for use. The Indiana Dept. of Revenue (DOR) offers a Freefile Program (www.freefile.dor.IN.gov) to complete your Indiana tax return. The IN DOR Office (100 Executive Dr, Lafayette) offers assistance with IN tax returns. **The IN DOR classifies foreign students and scholars as Non-Residents if they are US Non-Residents. Use Form IT-40PNR and Schedules.**

Most tax-help sessions will be held at the WL Library Walnut Room (208 W. Columbia St. WL) at the following times. Help is provided in a classroom setting and you must be **SIGNED IN AND SEATED** before the starting time. Registration begins 15 minutes before each session. **Come early.**

DATE	TIME	DATE	TIME
Saturday, February 25	10:15 am – 12:15 PM 1:15 PM – 3:15 PM	Tuesday, February 28	5:30 – 8 PM STATE RETURNS ONLY**
Saturday, March 3	10:15 am – 12:15 PM 1:15 PM – 3:15 PM	Tuesday, March 6	5:30 – 8 PM STATE RETURNS ONLY**
Saturday, March 10 & 17	10:15 am – 12:15 PM 1:15 PM – 3:15 PM	Tuesday, March 13	NO SESSION – SPRING BREAK
Saturday, March 24 at MORTON CENTER (Room 108)	10:15 am – 12:15 PM 1:15 PM – 3:15 PM	Tuesday, March 20	5:30 – 8 PM STATE RETURNS ONLY**
Saturday, March 31	10:15 am – 12:15 PM 1:15 pm - 3:15 pm	Tuesday, March 27	5:30 – 8 PM STATE RETURNS ONLY**
Saturday, April 7 at MORTON CENTER (EASTER SATURDAY)	10:15 am – 12:15 PM NO PM SESSION	Tuesday, April 3	5:30 – 8 PM STATE RETURNS ONLY**
Saturday, April 14	10:15 am – 12:15 PM 1:15 PM – 3:15 PM	Tuesday, April 10	5:30 – 8 PM STATE RETURNS ONLY**

** Must have Forms 8843 and 1040NR (or NR-EZ) already completed using tax software. These sessions are reserved for students who have earned income in Indiana and/or another state.

Please bring the following items to the session you attend. Without these items, your tax returns cannot be properly completed. All required tax forms will be available at the help sessions.

1. Your passport and immigration documents, calculator, pencil, and eraser.
2. Documents relating to any scholarship or fellowship you received during 2011 (letter from a university or Form 1042-S).
3. The statement of wages and taxes withheld during 2011 that you received from any and all employers. This statement may be in the form of a W-2, 1042-S and/or 1099-MISC. You may have received any combination of these forms from any employer you worked for during 2011.
4. Documents relating to any interest earned during 2011 issued by banks, credit unions, and/or investment firms (Form 1099-INT). Most non-residents will not have received these forms.
5. Any other documents and tax forms you received for the 2011 tax year.
6. **If you earned income (internship, co-op, etc.) in another state besides Indiana, you must obtain a copy of the other state's Non-Resident tax forms and instructions (www.1040.com or www.irs.gov) and bring these with you. You must file two state tax returns. If you meet these criteria, please come to a Tuesday evening session to prepare both state tax returns.**
7. If previous tax filers need assistance with a complicated tax situation, contact the Non-Resident coordinator (Roxanne@drnevich.com) or Lafayette Urban Ministry (423-2691) to make a separate appointment before March 31. You may want to consider going to a paid tax preparer.